

KING COUNTY TRAVEL AUTHORIZATION & CLAIM VOUCHER

VOUCHER NO.

REQUEST DATE

12-16-86

DEPARTMENT
Seattle District Court

DIVISION

COMPTROLLER'S OFFICE
USE ONLY

TRAVEL AUTHORIZED BY THIS FORM REQUIRES THE INDIVIDUAL UPON HIS RETURN TO SUBMIT A REPORT DESCRIBING THE ACCOMPLISHMENTS OF THE TRIP TO HIS DEPARTMENT DIRECTOR.

EMPLOYEE'S NAME John G. Ritchie		TITLE Judge				
EMPLOYEE SOCIAL SECURITY NO.	ARMS CODING BLOCK					
	ORG. UNIT	ACCOUNT	TASK	OPTION	PROJECT OR WORK AUTH.	
	1 1588	53310				
2						

OTHER KING COUNTY EMPLOYEES REQUESTING (OR APPROVED) TO TRAVEL TO THE MEETING

ORGANIZATION TO BE VISITED (COMPANY - ASSOCIATION - ETC. & PLACE OF VISIT)

California Bar Association Conference Montego Bay

PURPOSE OF THE TRIP (IF BROCHURE AVAILABLE PLEASE ATTACH)

Education

DATE LEAVING KING COUNTY 12-3-86	DATE OF MEETING BEGINNING AND LOCATION 12-3-86 Montego Bay	DATE MEETING ENDS 12-9-86	DATE RETURNING TO KING COUNTY 10-10-86
-------------------------------------	---	------------------------------	---

BENEFITS OF ATTENDANCE TO KING COUNTY AND INDIVIDUAL
comparative judicial practices and concepts

AUTHORIZATION FOR ESTIMATED TRAVEL EXPENSES	
TRAVEL MODE: <input type="checkbox"/> AIR <input type="checkbox"/> RAIL <input type="checkbox"/> AUTO	
FARES	\$
LODGING*	
MEALS	
REGISTRATION	
MISCELLANEOUS	
TOTAL ESTIMATED EXPENSES	\$
*EXPLAIN IF OTHER THAN MEETING SITE HOTEL IS USED FOR LODGING.	
AUTO RENTAL REQUESTED: <input type="checkbox"/> YES <input type="checkbox"/> NO	
JUSTIFICATION:	
REQUESTER'S SIGNATURE	
DATE	
APPROVED DEPARTMENT HEAD (OR DESIGNEE)	
DATE	
APPROVED CO. ADMINISTRATIVE OFFICER	
DATE	
REVIEWED COUNTY EXECUTIVE	
DATE	

CLAIM FOR REIMBURSEMENT	
(TO BE PREPARED AFTER RETURN FROM TRAVEL)	
FARES (IF NOT PAID IN ADVANCE)	\$ 527.00*
LODGING	Included in fares
MEALS	
REGISTRATION	
MISCELLANEOUS (ITEMIZE)	
TOTAL ACTUAL EXPENSES	\$ 527.00
NOTE: RECEIPTS AND EXPENSE ITEMIZATIONS MUST BE ATTACHED WITH CLAIM VOUCHER.	
CERTIFICATION	
I hereby certify under penalty of perjury that this is a true and correct claim for necessary expenses incurred by me and that no payment has been received by me on account thereof.	
CLAIMANT'S SIGNATURE	DATE 12-16-86
APPROVED DEPARTMENT HEAD (OR DESIGNEE)	DATE 12-16-86
APPROVED OFFICE OF COMPTROLLER	DATE

EXHIBIT A

Unique Trips
for the
Action Oriented



TROPICAL ADVENTURES

"Worldwide Dive Tour Specialists"

STATEMENT

Judge John Ritchie
E329 King County Courthouse
Seattle, WA 98104

Re: California Trial Lawyers Educational

Dear Judge Ritchie:

I have enclosed your tickets on Eastern Airlines and hotel accommodations for your planned trip to the California Trial Lawyers Educational Conference.

The cost of your ticket and hotel accommodations, including tax is \$527.00. We have charged that amount to your VISA card.

Thank you for your business.

Very truly yours,

Tropical Adventures

A handwritten signature in cursive script that reads "Dawn Holmstrom".

Dawn Holmstrom

Dear Judge Ritsch:

Sordala Resort is located
near the Montego Bay Airport.

Seminars are 12/2-5 @
10 AM to noon. Please join us.

Alyce Semmler

EXHIBIT A-1